



**Dr. BALASAHEB SAWANT KONKAN KRISHI VIDYAPEETH
COLLEGE OF FISHERIES, SHIRGAON, RATNAGIRI - 415 629**

[Tel: (02352) - 232241, 232678 FAX: (02352) - 232987
E-mail: adfishe.bskkv@gov.in/ cofrtn@yahoo.com

No. COF/FPTM/Quo. Calling/ office cupboard, table and book case/ 2019.

Date : **01 NOV 2019**

To,

ON DBSKKV UNIVERSITY DAPOLI WEBSITE

Subject : - Supply of Quotations for the office cupboard, table and book case in FPTM Department.....

Sir/Madam,

The College of Fisheries, Shirgaon, Ratnagiri intends to purchase office cupboard, table and book case as per the specifications detailed as shown below.


Sr. No.	Specification of item to be purchased	Qty	Approximate cost Inclusive of all taxes (Rs.)
1.	Office Cupboard 78" X 36" X 19" (Length x Width x Depth) Thickness: 20 X 22 gauge	2	
2.	Office Table 48" X 60" X 72" (Width x Depth x Height)	1	
3	Book Case 54" X 24" X 12" (Height x Width x Depth) Thickness: 20 X 22 gauge	1	

You are therefore, requested to quote your competitive and lowest rates, for the purchase of office cupboard, table and book case as per the below mentioned terms and conditions:-

1. Quotation should be sent in a pasted Envelope super scribing 'Quotations for the Purchase of office cupboard, table and book case by post/courier/hand delivery.
2. The Basic price, applicable taxes (i.e. GST or any other taxes) and other charges such as Packing, Forwarding, Transportation etc. be mentioned in detail in the quotation.
3. Terms and conditions regarding payment, delivery and guarantee should be mentioned clearly. The payment of material supplied by supplier will be made against the delivery. Please note that any Bank formalities will not be accepted by this office.
4. The Demand Draft Commission as well as postage charges towards payment of the material is to be borne by the supplier.
5. The delivery should be **FOR Destination**, (as the College is situated out of the Municipal limits i.e. 2.5 Km away from Ratnagiri city)
6. Please enclose a copy of Certificate stating as Authorized Manufacturer/ Authorized Reseller/ Authorized Dealer of Manufacturer/ Authorized Dealer of Overseas Companies/ Authorized Service Center as applicable along with the quotation.
7. The GST Number and Copy of PAN Card of the Proprietor, also should be enclosed along with the quotation.
8. **Income Tax Clearance Certificate for the last Three years** (Statement of Income Tax Returns signed by competent authority of Income Tax) or attested Xerox Copy. Photocopy of PAN Card be enclosed with quotation.
9. If you have registration under GeM or Rate Contract under DGS&D; a copy of the **Registration Rate Contract Acceptance with Signature and Seal** be enclosed.
10. Copy of **Shop License / Shop Registration Certificate** as applicable should be enclosed with the quotation.
11. **Client list of Company / Dealer and total experience** in this field be enclosed with quotation.
12. The undersigned reserves the right to reject any or all quotations without giving any reason thereof.
13. Quotation complete in all respect as stated above should be sent to Associate Dean, College of Fisheries, Shirgaon, Ratnagiri, Pin : 415 629, Maharashtra, India.

ON OR BEFORE : **15/10/2019**

Yours Faithfully,


Associate Dean,
College of Fisheries,
Shirgaon, Ratnagiri.